

**Bolton Conservation Commission**  
**Minutes of Meeting -DRAFT**  
**June 28, 2016**  
**7:00 P.M. Town Hall**

**PRESENT:** Brian Berube, Jeff Larence, Liz Luc Clowes, Karen Overfield; Lori Stephenson.  
Also Kathy Sferra, Interim Conservation Administrator

**This Meeting began at 7:00 PM**

**Conservation Restriction - 252 West Berlin Road** - The Commission executed the Conservation Restriction for 252 West Berlin Road. Jen from the Town Clerk's office was present to notarize the signatures.

**Certificate of Compliance - 21 Nourse** - Kathy explained that this is a 2005 project to replace a failed septic system. Conservation Administrator Jacquie Goring did a site inspection and felt that everything was in Order. The Commission viewed several photographs taken on the site visit. Lori moved to issue the Certificate of Compliance, Liz seconded and the motion was approved unanimously.

**Taylor Road Violation – Update** - The Commission received a letter from Leo Garneau, representing the owner. He reported that the erosion controls are in place. The letter stated that slash would be removed, but Kathy followed up with him to remind that the Commission would not permit that at this time. The Commission scheduled a site visit for 5:30 pm on July 5th. Kathy will send a reminder and notify the owner and his representative.

**Public Hearing - Request for Determination of Applicability - Lots 25B and 25C Old Stone Circle** - Brandon Ducharme and Fred Coon were present. The showed a copy of the approved plan which showed a common driveway serving three lots. They would like to modify the plan to bring in 2 driveways, one which will serve 2 hours. A small part of the driveway is about 10' into the buffer zone to BVW across the street. Jeff did a site visit with Jacquie. They had questions about stormwater. This will be addressed via a trench drain along the road. It was commented that overall the plan shows a net reduction in driveway. The consensus is that it is a better plan. Jeff moved to close the hearing and approve a Negative Determination 3 for the driveway relocation. Karen seconded the motion and it was approved unanimously. The only condition is that the work be done in accordance with the plan.

**Discussion - Driveway Crossing - Century Mill Estates** - Brandon Ducharme and Fred Coon stayed for this discussion. They would like to cross a wetland/intermittent stream for heavy equipment and restore the area following the work. They did this successfully last year. Lori asked if they will need to do this again next year. Fred said that it was likely, depending on how quickly the blasting goes. The site would be closed up and restored in November. Various approaches were discussed, including leaving the site open until next year, however it was agreed that it should be restored for winter/spring flows. The crossing will be 12-15' wide. Restoration will involve jute nutting, straw and seeding with rye. Flow should be monitored starting in October and the site buttoned up if heavy rains are expected. Brian moved to draft a

letter approving a temporary wetland crossing at Century Mill Estates, Lori seconded the motion and it was approved unanimously. Fred would like to start as soon as possible. Kathy will draft a letter formalizing the approval and noting these conditions and will run it by Brian or Jeff prior to sending. Liz expressed the desire to have a site visit there soon for the Commission.

**Summer Meeting Schedule:** The Commission agreed to meet on July 21st and August 9th.

**Public Hearing - Century Mill Estates - Lot 1 - Notice of Intent**

Scott Goddard has again requested a continuance. The Commission agreed to continue the hearing to July 21st at a time to be determined after 7 pm.

**115 Wilder - Order of Conditions** - The Commission reviewed a draft Order. Kathy noted that we need to get a copy of the final plan as it was not left at the hearing. She left a message for the applicant and engineer. Jeff suggested two additional conditions. Brian moved to approve the Order with the additional conditions. Liz seconded and the motion was approved unanimously.

**Craftsman Village Culvert Work** - Jeff, Liz and Kathy did a site visit. The culvert is in place, it just needs to be connected. Since much of the site is not currently stabilized/vegetated, it was recommended that the applicant wait to make the connection until a later date. The Commission should conduct an inspection and approve the condition of the site prior to the connection being made. On a motion by Brian, seconded by Liz, the Commission voted unanimously to approve the plan. Staff will send a letter to the applicant and copy the Highway Superintendent.

**Minutes – June 14, 2016** – Liz moved to approve the minutes as drafted, Lori seconded and the minutes were unanimously approved.

**MACC Dues** – The Commission approved payment of MACC dues for next year and corrected the membership list.

**Mowing of Conservation Land** – Staff got recommendations from Carol Gumbart and will follow up. Jeff agreed to meet the contractor to describe the scope of work.

**DiPietro Violation, Teele Road** – Following up on the complaints received from two neighbors, Brian moved to send a letter to Mr. DiPietro noting concerns about the work and requesting that he file with the Commission. Karen seconded the motion and it was approved unanimously. Brian signed the letter.

**Interviews** – The HR Director has asked about the availability for Conservation Administrator interviews on the 11<sup>th</sup> and 12<sup>th</sup>. The Commission agreed that both days are possible.

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Kathy Sferra, Interim Conservation Administrator